



CC2

## Amended Founding Statement

Before filling in the form, first see notes on page 2.

REGISTRATION NUMBER OF CORPORATION	DATE OF RECEIPT
CC/2018/0000	

**Commented [LM1]:** The registration number of the CC must be reflected on all pages in the space provided.

### PART A

	Dates of commencement of change
Full name of corporation <b>ABC PROPERTY INVESTMENTS CC</b>	*
Previous name of corporation (if applicable)* <b>ABC CONSTRUCTION CC</b>	*
Literal translation of name (if applicable)*	*
Shortened form of name (if applicable)*	*
Description of principal business* <b>TO INVEST IN PROPERTY, CONSTRUCT, RENOVATE, TO RENDER PROPERTY MANAGEMENT SERVICES AND ALL RELATED SERVICES</b>	*
Date of end of financial year* <b>LAST DAY OF MARCH EACH YEAR</b>	*

**Commented [LM2]:** When an entity is changing its name, approval must first be obtained on form cc8, prior to the cc2 submission. The associated fee of n\$75.00 is payable for the name reservation.

Both names, previous name and newly approved names must be reflected on page 1 as per this example.

**Commented [LM3]:** If the cc is adding additional business activities, these must be expressed together with the existing activities of the business. Any and all changes should be reflected.

**Commented [LM4]:** If entity is changing financial year, form CC9 must be completed and submitted in addition to the CC2, the associated fees are payable on each application. The new financial year end date must be expressed on the CC2 as well as on the CC9. Where the entity is changing its financial year end forward, the prescribed additional amount in respect of the annual duty shall be payable for any period by which the financial year is extended (through the submission of Form CC7).

Nb. Financial year end date can only be changed 6 month back-ward and 6 months forward, and not more than once a year.

**Commented [LM5]:** In terms of Section 59, Subsection (1) of the Close Corporations Act; "Every corporation shall appoint an accounting officer who has in writing consented thereto". When a vacancy occurs in terms of Section 59, Subsection 2 and 3 an alternative Accounting Officer must be appointed and such details must replace the previous. See Section 59 of the Act for additional requirements.

**Commented [LM6]:** Where an entity changes Accounting Officer, the signatures of the new and outgoing Accounting Officer are required. Where no change is being effected only indicate the signature of the current Accounting Officer.

### PART B

Postal address* <b>P O BOX 0000, WINDHOEK, NAMIBIA</b>	*
Email address: <b>doepprop@xxxxmail.com.na</b>	
Address of registered office (not post office box)* <b>NUMBER 000, WXYZ SUITES, LMK STREET, WINDHOEK, NAMIBIA</b>	*
Name and address of accounting officer* <b>VINCENT DOE P O BOX 0000, EROS, WINDHOEK</b>	*

(Attach written consent to appointment)

Full name of association or body of which accounting officer is a member **NAMIBIA INSTITUTE OF PUBLIC ACCOUNTANTS (NIPA)**

Membership/Practice No. **NIPA XXOO**

Signature of previous accounting officer: \_\_\_\_\_

Signature of current accounting officer: \_\_\_\_\_

\* See note 2 on page 2

### NOTES

1. Form CC 2 must be written in block capitals or be typewritten, lithographed or printed in legible characters with deep permanent black ink, and lodged in triplicate.
2. Change(s) effective from date of registration or upon a later date mentioned
3. Where a person signs on behalf of a member, a power of attorney must be attached.
4. Minor children and other persons under legal disability must be assisted by their parents, guardians or representatives, as the case may be, and the capacity must be stated.
5. If no identity document has been issued, a written statement to this effect must be attached.
6. Particulars which do not change should also be furnished.
7. No fee is payable in respect of any changes in particulars under Part B and C.
8. New members must personally sign the form.
9. Form CC 2 which does not comply with the requirements of the Act, regulations or these notes, will be rejected.
10. Particulars to be furnished under PART C.
  - (a) Full names and surname. (if juristic person, mention name and capacity and if trustee, also mention name and particulars of testamentary trust).
  - (b) Identity number ((i) if no identity document has been issued, state date of birth and see par. 4 above.) ((ii) If juristic person, mention registration number).
  - (c) Size of interest expressed as a percentage.
  - (d) Particulars of interest and fair value thereof.
  - (e) Residential address
  - (f) Postal address.
  - (g) Signature of member or representative (where applicable).

NAME OF CORPORATION

**ABC PROPERTY INVESTMENTS CC**

REGISTRATION NUMBER

**CC/2018/0000**

**PART C**

Date of Change

MEMBERS **(ONE) 1**

Full names and surname **JANE DOE**

Identity number or date of birth (i) **7 0 0 4 2 0 0 0 0 0 0**

Registration number (ii) **7 0 0 4 2 0 0 0 0 0 0**

Percentage of interest **100%** Particulars of contribution **N\$100.00**

Residential address **NUMBER 1234, DEF STREET, OLYMPIA, WINDHOEK, NAMIBIA**

Postal address **P O BOX 0000, WINDHOEK, NAMIBIA**

Email address:

Signature of member or representative

Full names and surname

Identity number or date of birth (i)

Registration number (ii)

Percentage of interest

Particulars of contribution

Residential address

Postal address

Email address:

Signature of member or representative

Witness Signature

Date of signature

Full names **JOHN DOE**

Residential address **NUMBER 6247, KLM STREET, WINDHOE-WEST, WINDHOEK, NAMIBIA**

Business address **NUMBER 6247, KLM STREET, WINDHOE-WEST, WINDHOEK, NAMIBIA**

Postal address **P O BOX 000, EROS, WINDHOEK**

Email address: **john.doe@xxxxmail.com.na**

**Commented [LM7]:** The name of the entity must be reflected on the first line of each page in the space provided. If a name change is being processed, please reflect the new name and not the old name.

**Commented [LM8]:** The registration number of the CC must be reflected on all pages in the space provided.

**Commented [LM9]:** Where a cc has more than 1 member or additional members are being added during an amendment, each member's percentage share must be expressed as a percentage of 100 (the total percentage of a corporation), otherwise express as 100% if the cc has only 1 member.

**Commented [LM10]:** \*\*Please note: in addition to the requirements of the CC Act and Regulations, any additional information requested is in terms of Section 4 of the Financial Intelligence Act, 2012 (Act No. 13 of 2012), as well as the Regulations thereunder.

**Commented [LM11]:** NB. Each CC must be signed by a member or representative and where a representative sign the additional requirements as expressed in Paragraphs 2 and 3 in the guiding notes on page 2 must be provided in addition to submitting the CC and the rest of the required documentation.

**Commented [LM12]:** The signature and date of signature of the witness must be reflected at all times.

**Commented [LM13]:** \*\*Please note: in addition to the requirements of the CC Act and Regulations, any additional information requested is in terms of Section 4 of the Financial Intelligence Act, 2012 (Act No. 13 of 2012), as well as the Regulations thereunder.

NAME OF CORPORATION

**ABC PROPERTY INVESTMENTS CC**

REGISTRATION NUMBER

**CC/2018/0000**

**PART C**

Date of Change

MEMBERS

Full names and surname

Year Month Day

Identity number or date of birth (i)

Registration number (ii)

Percentage of interest

Particulars of contribution

Residential address

Postal address

Email address:

Signature of member or representative

Full names and surname

Year Month Day

Identity number or date of birth (i)

Registration number (ii)

Percentage of interest

Particulars of contribution

Residential address

Postal address

Email address:

Signature of member or representative

Witness Signature

Date of signature

Full names

Residential address

Business address

Postal address

Email address:

**Commented [LM14]:** The name of the entity must be reflected on the first line of each page in the space provided. If a name change is being processed, please reflect the new name and not the old name.

**Commented [LM15]:** The registration number of the CC must be reflected on all pages in the space provided.

NAME OF CORPORATION

**ABC PROPERTY INVESTMENTS CC**

REGISTRATION NUMBER

**CC/2018/0000**

**PART C**

Date of Change

MEMBERS

Full names and surname

	Year	Month	Day												
Identity number or date of birth (i)															
Registration number (ii)															

Percentage of interest Particulars of contribution

Residential address

Postal address

Email address

Signature of member or representative

Full names and surname

	Year	Month	Day												
Identity number or date of birth (i)															
Registration number (ii)															

Percentage of interest Particulars of contribution

Residential address

Postal address

Email address

Signature of member or representative

Witness Signature Date of signature

Full names

Residential address

Business address

Postal address

Email address

**Commented [LM16]:** The name of the entity must be reflected on the first line of each page in the space provided. If a name change is being processed, please reflect the new name and not the old name.

**Commented [LM17]:** The registration number of the CC must be reflected on all pages in the space provided.

NAME OF CORPORATION

**ABC PROPERTY INVESTMENTS CC**

REGISTRATION NUMBER

**CC/2018/0000**

**PART C**

Date of Change

MEMBERS

Full names and surname

Identity number or date of birth (i)

Registration number (ii)

Percentage of interest Particulars of contribution

Residential address

Postal address

Email address

Signature of member or representative

Full names and surname

Identity number or date of birth (i)

Registration number (ii)

Percentage of interest Particulars of contribution

Residential address

Postal address

Email address

Signature of member or representative

Witness Signature Date of signature

Full names

Residential address

Business address

Postal address

Email address

**Commented [LM18]:** The name of the entity must be reflected on the first line of each page in the space provided. If a name change is being processed, please reflect the new name and not the old name.

**Commented [LM19]:** The registration number of the CC must be reflected on all pages in the space provided.

NAME OF CORPORATION

ABC PROPERTY INVESTMENTS CC

REGISTRATION NUMBER

CC/2018/0000

PART C

Date of Change

MEMBERS

Full names and surname

Identity number or date of birth (i)  
Registration number (ii)

Percentage of interest Particulars of contribution

Residential address

Postal address

Email address

Signature of member or representative

Full names and surname

Identity number or date of birth (i)  
Registration number (ii)

Percentage of interest Particulars of contribution

Residential address

Postal address

Email address

Signature of member or representative

Witness Signature Date of signature

Full names

Residential address

Business address

Postal address

Email address

Commented [LM20]: The name of the entity must be reflected on the first line of each page in the space provided. If a name change is being processed, please reflect the new name and not the old name.

Commented [LM21]: The registration number of the CC must be reflected on all pages in the space provided.

ABC PROPERTY INVESTMENTS CC

**Commented [LM23]:** The registration number of the CC must be reflected on all pages in the space provided.

CC/2018/0000

**Commented [LM24]:** When a member is exiting a cc, their details must be reflected in this space and same must sign herein as a sign of consent.

If the person exiting the cc is deceased, the executor of the estate of the deceased person must sign herein on behalf of the deceased person, in addition a copy of the death certificate of the late person must be submitted, plus an executor letter. If no executor letter is issued, signatory must submit legal proof that they may act on behalf of the deceased person.

[illegible]

Witness Signature \_\_\_\_\_ Date of signature \_\_\_\_\_

**Commented [LM25]:** The signature and date of signature of the witness must be reflected at all times.

Residential address **NUMBER 6247, KLM STREET, WINDHOE-WEST, WINDHOEK, NAMIBIA**

Business address **NUMBER 6247, KLM STREET, WINDHOE-WEST, WINDHOEK, NAMIBIA**

---

Postal address **P O BOX 000, EROS, WINDOEK**

Email address [john.doe@xxxxmail.com.na](mailto:john.doe@xxxxmail.com.na)

**Commented [LM26]:** \*\*Please note: in addition to the requirements of the CC Act and Regulations, any additional information requested is in terms of Section 4 of the Financial Intelligence Act, 2012 (Act No. 13 of 2012), as well as the Regulations thereunder.

Amended Founding Statement registered

Registrar of Close Corporations

---

Date

**N\$60,00** fee payable in terms of the Act and as set out in the regulations

**Commented [LM27]:** Please note that where changes on an application fall in part A on the form, the application must be submitted together with proof of payment of the associated application fee of N\$60.00 and any additional associated fee payable. An application not submitted with proof of payment is deemed incomplete. When making payment please use the registration number f the CC as payment reference.

## Data Processing

## Classification

Recorded

Initials and date



**MEMBER(S) / WITNESS CONTACT DETAILS**

**\*\*Please note:** in addition to the requirements of the CC Act and Regulations, any additional information requested is in terms of Section 4 of the Financial Intelligence Act, 2012 (Act No. 13 of 2012), as well as the Regulations thereunder.

**Commented [LM28]:** Please complete this annexure with the required information at all times.

1. Name	
2. Land-line number of applicant (if available);	
3. Mobile number (compulsory);	
4. Fax Number (if available);	
5. E-mail Address (if available);	
1. Name	
2. Land-line number of applicant (if available);	
3. Mobile number (compulsory);	
4. Fax Number (if available);	
5. E-mail Address (if available);	
1. Name	
1. Land-line number of applicant (if available);	
2. Mobile number (compulsory);	
3. Fax Number (if available);	
4. E-mail Address (if available);	
1. Name	
2. Land-line number of applicant (if available);	
3. Mobile number (compulsory);	
4. Fax Number (if available);	
5. E-mail Address (if available);	
1. Name	
2. Land-line number of applicant (if available);	
3. Mobile number (compulsory);	
4. Fax Number (if available);	
5. E-mail Address (if available);	
1. Name	
2. Land-line number of applicant (if available);	
3. Mobile number (compulsory);	
4. Fax Number (if available);	
5. E-mail Address (if available);	