

EXTERNAL VACANCY

MANAGER: FINANCIAL & MANAGEMENT ACCOUNTING (PATERSON, D4)

Business and Intellectual Property Authority is an independent institution established by virtue of BIPA Act No. 8 of 2016 to facilitate and promote the efficient and effective registrations of business and intellectual property in Namibia. BIPA is an Equal Opportunity Employer and invites competent & suitably qualified candidates to apply for the following position:

Duty Station	WINDHOEK
Primary Purpose	To manage and implement BIPA's budget, financial and management accounting processes, policy development, statement of procedures, cost and pricing models, control and efficiency processes in accounting, accounting software management and recommendations of such to Executive Management.
Minimum Qualifications and Experience	-Honors Degree in Accounting, Finance or Cost and Management Accounting. -NQF Level 8. -CA, CIMA and ACCA will be an added advantage. -Eight (8) years relevant working experience of which five (5) years should have been at a supervisory level.
Key Responsibilities	- ICT Literacy (i.e. Pastel, ACCPAC, Microsoft) - Accounting Standards (IAS, IRFS and GAAP) - Relevant Legislation and Financial regulations - Corporate Governance - Business and Management Principles - Financial Management - BIPA's Internal control are applied at all levels. - Ensure high standards financial statements are prepared and report based on GAAP. - Management accounting - Maintaining high standards of Administering BIPA's resources - Guide and manage Staff and Performance Management System in line with BIPA policies

Kindly note that no email or paper documents will be accepted. Interested Applicants should apply on:

Employees of BIPA : <https://bipa-internal.jobskillsmapafrica.com/>

External Candidates: <https://bipa.jobskillsmapafrica.com/>

Only shortlisted candidates with relevant supporting documents attached to their application will be contacted for interviews. Candidates from previously disadvantaged groups are encouraged to apply.

NB: Non-Namibian qualifications must be evaluated by NQA.

Enquiries: Human Capital Practitioner @ 061-299 4414/65

Closing date is 19 January 2021

