



**BUSINESS AND INTELLECTUAL  
PROPERTY AUTHORITY**

*Protecting Entrepreneurship and Innovation*

**EXTERNAL VACANCY  
SYSTEMS ADMINISTRATOR (PATERSON, D2)**

Business and Intellectual Property Authority is an independent institution established by virtue of BIPA Act No. 8 of 2016 to facilitate and promote the efficient and effective registrations of business and intellectual property in Namibia. BIPA is an Equal Opportunity Employer and invites competent & suitably qualified candidates to apply for the following position:

<b>Duty Station</b>	WINDHOEK
<b>Department</b>	Information and Communication Technology
<b>Primary Purpose</b>	Efficiently and effectively maintain, archive, monitor and enhance the company software and hardware systems. Is involved in data backup and recovery. Work hand in hand with the development team to ensure that the architecture provides the greatest reliability, performance and safety.
<b>Minimum Qualifications and Experience</b>	- Bachelor's Degree in Information Technology, computer science or electronics engineering - NQF Level 7 - Five (5) years working experience in the ICT field. Two (2) years should have been in the area of system administration
<b>Special Requirements / Licenses</b>	- Driver's Licence Code B - Recommended Certifications: <ul style="list-style-type: none"><li>• Windows Server Administrator</li><li>• Linux Administrator</li><li>• Microsoft SQL Server Database Administrator</li><li>• MySQL Database Administrator</li><li>• ITIL V3</li></ul>
<b>Key Responsibilities</b>	- Administration of Physical and virtual servers - Administration of server availability for business continuity - Installation and configuration of server components( e.g. Hardware and software) - Administration system security - Resolution of server system incidents and problems

Kindly note that no email or paper documents will be accepted. Interested Applicants should apply on:  
<http://nieis.namibiaatwork.gov.na>

Only shortlisted candidates with relevant supporting documents attached to their application will be contacted for interviews. Candidates from previously disadvantaged groups are encouraged to apply .

NB: Non-Namibian qualifications must be evaluated by NQA.

Enquiries: Human Capital Practitioner @ 061-299 4414/65

Closing date is 13 November 2020

