



**BUSINESS AND INTELLECTUAL
PROPERTY AUTHORITY**

Protecting Entrepreneurship and Innovation

PROCUREMENT MANAGEMENT UNIT

INVITATION FOR BIDS ON OPEN NATIONAL BIDDING

BIPA hereby invites competent Namibian Service Providers to submit bids for the tenders below:

Bid Description	Bid Reference Number	Levy N\$	Bid opening Date and Time
Supply and Delivery of Office Stationeries for a period of 24 months	G/ONB/BIPA-01/2021	300.00	05 July 2021 @12H10
Supply and Delivery of Photocopy Papers for a period of 24 months	G/ONB/BIPA-02/2021	300.00	05 July 2021 @12H30
Supply and Delivery of Office Refreshments for a period of 24 months	G/ONB/BIPA-03/2021	300.00	05 July 2021 @14H00
Supply and Delivery of Office Cleaning Materials for a period of 24 months	G/ONB/BIPA-04/2021	300.00	05 July 2021 @14H30
Provision of a Service Provider to Supply Fuel to the BIPA fleet for a period of 36 months.	G/ONB/BIPA-05/2021	300.00	05 July 2021 @15H00

Bid Document is available at:

**Procurement Management Unit
BIPA Head Office
PZN Holdings Building
3 Ruhr Street, Northern Industrial Area, Windhoek**

Non-refundable bid levies are payable at BIPA Cashiers via Speed Point; EFT or Direct deposit into BIPA's accounts (details available on the website: www.bipa.na) and NO cash is accepted.

Due Date for Submission: Monday, 05 July 2021 at 12H00

General enquiries:

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Technical enquiries:

**Mr. Shamarambo Thighuru
(All Bids)
(061-2994490)
Email: thighurus@bipa.na**

BIPA is committed to Affirmative Action. Therefore, the youth, women, persons living with disabilities, and persons from previously disadvantaged communities are encouraged to submit proposals.