



**BUSINESS AND INTELLECTUAL
PROPERTY AUTHORITY**

Protecting Entrepreneurship and Innovation

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PROCUREMENT MANAGEMENT UNIT

Executive Summary of Bid Evaluation Report

Provision of Consultancy Services for the Job Grading of 34 Positions on BIPA Structure

Reference number of Procurement: SC/RP/BIPA-02/2019

1. Scope of Contract	Consultancy Services for the Job Grading of 34 Positions on BIPA Structure
2. Procurement method used	Request for Proposals (ONB)
3. Date of Invitation of Bids	08 March 2019
4. Closing date for submission of bids	08 April 2019
5. Date and place of opening of bids	08 April 2019 at BIPA Boardroom
6. Number of bids received by closing date	9

7. Responsiveness of bids:

Bidder' s Name	Pricing at Bid Opening N\$	Responsive or not responsive (Yes/ No)	Reasons why bid is not responsive
Visions Consulting cc	66 470.00	Yes	
RMZ Consulting cc	R 81 000.00	No	Failed to submit some eligibility documents
Transfor Coaching and Coaching and Consulting cc	53 700.00	No	Failed to submit some eligibility documents

Twahangana HR Consulting cc	91 700.00	Yes	
PriceWaterCoopers	Opt. 1: 121 500.00 Opt. 2: 177 272.50	No	Scored less than 70 marks
Thomas Mukaiwa	71 780.00	No	Failed to submit some eligibility documents
Veina Tobias Organisation and Sustainable Development	76 580.00	No	Failed to submit some eligibility documents
Nam Labour Consulting	192 793.48	No	Scored less than 70 marks
Namibian Consulting Services cc	301 600.00	No	Failed to submit some eligibility documents

8. Price comparison for bids that are substantially responsive:

Name	A. Price at Bid Opening N\$	B. Bid Price after corrections	C. price after Adjustments N\$	D. Price after Margin of Preference [If applicable]	Rank
Visions Consulting cc	66 470.00	66 470.00	66 470.00	N/A	1
Twahangana HR Consulting cc	91 700.00	91 700.00	91 700.00	N/A	2

9. Best Evaluated Bid: Visions Consulting cc



Ms. Vivienne Katjuongua
Chief Executive Officer (Acting)

