

CHIEF EXECUTIVE OFFICER (PATERSON F-BAND) Five (5) Years Fixed Term Contract

Business and Intellectual Property Authority is a public enterprise established by virtue of BIPA Act No. 8 of 2016 to facilitate and promote the efficient and effective registrations of business and intellectual property in Namibia. BIPA is an Equal Opportunity Employer and invites competent and suitably qualified candidates to apply for the following position:

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| Duty Station | WINDHOEK |
| Primary Purpose | To strategically lead the organization as the central regulator and accounts for the registration, administration and protection of intellectual property in Namibia. |
| Minimum Qualifications and Experience | <ul style="list-style-type: none"> • A Master's Degree in Business Management or Strategic Change Management or Finance or Commerce or Law. (NQF Level 9) • A minimum of ten (10) years public or private sector working experience of which five (5) years should have been at senior management level. • Exposure to business and intellectual property registration will be an added advantage. |
| Key Responsibilities | <ul style="list-style-type: none"> • Directs the Executive Team to translate the vision, mission and core values of the organisation into pragmatic strategic- and operational plans and accounts for its achievement to the Board of Directors. • Ensures that good Governance Principles are uncompromisingly upheld. • Ensure statutory compliance and accurate, timely reporting according to relevant and appropriate statutes. • Ensure the sustainability of BIPA by leveraging and optimally managing structural-, physical-, human capital- and financial resources within delegation of authority. • Ensure that business risks are proactively identified and mitigated. • Oversee the business continuity strategy. • Ensure that a performance driven organisational culture is inculcated, in service of the Namibian nation. • Collaborates with relevant stakeholders nationally, regionally and internationally in the interest of optimally executing BIPA's mandate. • Ensure that the BIPA brand remains reputable. |
| Competencies/Skills | <ul style="list-style-type: none"> • Strategic- and operational planning and execution. • Knowledge of macro- and micro-economy. • Excellent knowledge of governance principles. • Knowledge of relevant legislation and regulations related to business registration, Copyrights and Industrial Property. • Knowledge of Business and Intellectual Property Protection Principles and Models. • Experienced in Financial and Asset Management principles and methodologies. • Transformational leadership and advisory skills. • Emotional-, social- and cultural intelligence. • Ability to inspire others. • Highly ethical and professional. |

Detailed Curriculum Vitae, cover letter plus certified supporting documents should be emailed to rudi@visions.com.na for attention **Dr. Rudi Koekemoer**. *Only shortlisted candidates will be contacted for interviews and the submission of hard-copies, including all certified supporting documents.*

NB: Non-Namibian qualifications must be evaluated by NOA.

Enquiries: Dr. Rudi Koekemoer, Cell: 0811227471, E-mail: rudi@visions.com.na

Closing date for all applications is **15 February 2019**.